



is re-opening for Community Activities

Welcome back! When you provide your risk assessment and operating guidelines for agreement with the Church please deal with these points - we want all our users to be safe and feel confident in the premises so they must be observed.

You should not attend if you have any Covid-19 symptoms or had any in the last 7 days:

- 1) Raised temperature
- 2) New persistent cough
- 3) Loss of or change to your sense of taste or smell

Or if: -

- 1) You have been in contact with anyone who has symptoms or has tested positive for Covid-19 in the last 14 days
- 2) You have been contacted by the national 'Track and Trace' service and told you to self-isolate
- 3) You have returned from abroad and been told to quarantine.

Inside the building: -

- please follow the directional signs outside and inside the building
- entry to the building will be via the rear automatic doors
- everyone must wear a face mask/covering on entry.
- please provide hand sanitizers and antibacterial wipes - hand sanitizers should be used on entry and exit.
- please complete an attendance list to provide "Track and Trace" information
- windows and doors in the hall will remain open as far as practicable
- please aim to arrive 5/10 minutes before the commencement of your activity ensuring that social distancing is maintained at all times and in particular avoid bunching on entry and exit
- the coffee room will not be available at present
- the kitchen will not be available at present - access will be restricted to the hall the corridor and the disabled toilet.
- please use the plastic seating in the hall
- no water or other refreshments will be available but anyone who wishes can bring **only** their own bottled water but must take it away with them afterwards
- Only the disabled toilet will be available and anti-bacterial wipes will need to be used on any surface you touch.
- Before you leave all chairs, door handles and other surfaces that may have been touch should be thoroughly wiped with antibacterial wipes and the floor swept
- First Aid – users should provide guidance for dealing with accidents and illness while complying with government guidance and provide suitable equipment
- All used wipes and masks must be removed

Thank you. Your own guidelines, covering these and any additional requirements of your own, should be sent to all your members or customers.

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